

Sharon Dawes

Elementary

2015-2016

**Parent and Student
Handbook**

Dear Parents,

Welcome to the 2015-2016 school year at Sharon Dawes Elementary! We are looking forward to a great year. The staff here at Sharon Dawes is ready to meet the challenge of educating your children.

We invite you to become an active participant in our school community through volunteering, joining our PTO, or attending and supporting school events. Research clearly supports that when parents/guardians participate and are involved in their child's education, there is a greater likelihood of academic success for the child.

The staff at Sharon Dawes truly believes that communication is the key to a successful educational experience. Together, we will continue to improve the quality of our school community and provide the best for the children of Sharon Dawes Elementary. Education is a partnership between the school, students, parents/guardians, and community. All children are more successful when we work as a team to achieve educational goals.

The intent of this handbook is to provide you with information about Sharon Dawes Elementary School and to establish some common procedures for all of us to follow. Although we have tried to include as much information as possible, if you have additional questions, please contact your child's teacher or the school office.

Should you have any questions or ideas about how we can improve our school, my doors are always open.

Sincerely,

Natalie Vaughan
Principal

Sharon Dawes Elementary Staff

Office Staff

Natalie Vaughan	Principal
Joanie Workman	Secretary
Jamie Dunbar	Counselor

Faculty

Amy Berry	Pre-K
Paula Albright	Kindergarten
Stephanie Lewis	Kindergarten
Pam Carroll	First
Lisa Scott	First
Tracy Robinson	Second
Tennille Cooper	Second/Third Split
Misti Pennington	Third
Eva Eddy	Fourth
MaryAnn Branham	Fourth/Fifth Split
Renea Bostic	Fifth
Kathy Hudson	Resource
Mary Sue Preston	Title I
Carrie Sparks	Title I

Specialists

Christi Valentine	Librarian	Kristen Soulsby	Phys Ed
Paul Moore	Music	Tiffany Smith	Speech
Sharon Fuerst	Art	Crystal Adamson	Speech
Dani Crouch	Social Worker	Don Springer	Nurse

Service Personnel

Ramona Freeman	Pre-K Aide	Tammy Machowicz	Cook
Jessica Martin	Kindergarten Aide	Felicia Pomeroy	Cook
Karen Cooper	Kindergarten Aide	Gary Ferrell	Custodian
Cathy Martin	Cook		Custodian

Attendance/Tardy Policy

When Absent/Tardy:

Your child is to bring in a doctor's excuse or a parent note when coming to school tardy or returning following an absence. Notes should indicate the day/days absent and the reason. Absences have to be coded correctly by the secretary or parents could face truancy charges by the county Attendance Director/Social Worker.

Parents with students who have 10 or more unexcused absences will receive a legal notice to appear in court.

Parents must sign-in tardy students. Students not in the classroom ready to work at 8:30a.m. are considered tardy. Tardy students may be asked to sit in the office until an opportunity allows for them to be integrated into the classroom without causing interruption. Ten tardies will require a conference with the principal, parent and student. Eleven tardies will result in a referral to our Student Assistance Team. Fifteen tardies will result in a referral to central office.

A record of excessive tardiness or students leaving early for appointments will be kept. Students reporting to school more than 90 minutes after commencement of the school day, shall be reported **one half day absent**. If a student is taken out of school 90 minutes early he/she shall be reported **one half day absent**.

A student will be required to complete and return make-up work promptly. Make-up work will be provided on the day the student returns to school. **Teachers cannot be expected to gather work for absent students during instructional times.**

Emergency Cards

Your child's emergency card must be on file. **The school must have telephone numbers where parents or guardians may be reached during the instructional day.** School facilities and staffing does not permit us to care for ill students longer than the time necessary to notify parents. If you relocate and your contact information has changed, please notify the school in writing immediately with the new information. A new Emergency Card will have to be completed and the West Virginia Educational Information System updated.

Schedule

8:00	Doors Open to Students
8:00-8:30	Breakfast Served
8:30	Tardy Bell
11:30 & 12:00	Lunch Served
3:00	Dismissal

Parent Involvement & Volunteer Program

Parent and volunteer involvement in our school is very important. All parents are encouraged to be involved and participate in school functions in accordance with KCS policies. Parents are invited to participate in numerous activities at the school such as the following:

- Parent Teacher Organization
- Local School Improvement Council
- Homeroom Parents
- Strategic Planning Committee
- Parent/Teacher conferences

The goals of our volunteer program are to provide community resource persons in music, art, careers and other areas and finally to provide better school-community relations via involvement in the decision making process concerning the needs of our school.

Safety/Security

In order to make our school a safe and nurturing place for students to learn and staff to work we are asking the following:

Visitors:

- **All visitors must report to the office first.** All visitors must sign in and obtain a visitors pass. (Driver's License Required)
- When picking-up students from school early or at the end of the day, please wait in the office until students are dismissed by their teachers. **Parents are NOT wait outside of classrooms; in the hallway by the office.**
- Only the front door is to be used for entering and exiting the building.

Safe School Plan

- **Fire Drills:** 10 drills are held per year. Students line-up outside a safe distance from the building.
- **Shelter- In- Place:** No one is permitted in or allowed out of the building during a shelter-in-place. All entrances/exits will be sealed and locked.
- **Lock Down:** No one is permitted in or allowed out of the building. All entrances/exits will be locked.
- **Evacuation:** Evacuation site is Miami Church of the Nazarene

Bus/Reporting Home:

- Students are to report home immediately after school. This will prevent anxious moments by parents and school personnel. Students are still under the protection of KCS once they exit the bus and prior to getting home. Students are subject to KCS Board Discipline Polices during this time. Note that flowers, glass and balloons are not permitted on buses.
- Inappropriate bus behavior could result in suspension from the bus.

Permission Policy

- If your child is to go to a different location after school, or will be picked-up by someone other than a legal guardian, **it is necessary to send a signed note** by the parent. This note must be signed and approved by the principal or secretary. Bus drivers will not admit a student on the bus without this notice. These arrangements must be made prior to arriving at school. Students will not be permitted to call parents to make these arrangements. Students without a note will be required to follow their usual routine. Avoid calling the school with schedule changes.

Legal/Custody Orders:

Legal papers are required to be on file at the school when custody issues prevent certain adults from having access to student records. Legal orders must be resubmitted when expired and also resubmitted at the beginning of every school year. Out of date orders will be discarded and will not be honored. **We will not honor orders from the year(s) previous.** Make sure your child's emergency card accurately reflects your legal order.

Nutrition/Health/Wellness

The new Nutrition Policy by the West Virginia Department of Education must be enforced by our school. Foods and beverages made available on school premises during the school day must meet the requirements. Foods and beverages are defined as any food or beverage, sold, served or distributed to students including snacks from vending machines, school stores, parties/celebrations, and school day fund raising activities. This does not include foods brought to school by individual students for their own consumption, however compliance is recommended.

Guideline highlights are as follows:

- Limit calories to no more than 200 per product/package
- Limit total fat to no more than 35% of calories per product/package excluding nuts, seeds or cheese
- Limit saturated fat to less than 10% of the total calories
- Limit trans-fat to less than or equal to 0.5 grams per product/package
- Reduce sugar content of food items to no more than 35% of calories per product excluding fruits.
- Limit sodium to no more than 200 milligrams per product/package
- Only water, 100% fruit and/or vegetable juice and non-fat and/or 1% low-fat milk, flavored or unflavored is to be served
- No candy, soft drinks, chewing gum, or flavored ice bars
- Juice beverages are not to contain added sugar
- Fruit and vegetable portions are to be no more than 4oz.
- No caffeine containing beverages
- No foods containing non-nutritive/artificial sweeteners
- No food or beverage items are to be sold, served or distributed from the time the first child arrives at school until 20 minutes after all students are served lunch
- Foods and beverages shall not be offered as a reward or used as a means of punishment or disciplinary action for any student.
- All fund raising activities involving foods and beverages shall comply with the standards set forth in this policy

Other School Guidelines:

- **There are children in our school that have peanut and nut allergies. Exposure to peanuts or nuts can cause a life threatening allergic reaction. Children with this allergy are not to eat or inhale anything with peanuts or nuts. All foods now have an allergy disclosure under the ingredients list. Anything that contains nuts, may contain nuts, or is processed in a plant that processes nuts should not be sent to school with your child.**
- If the teacher approves snacks, they must be in their original packaging so the teacher can approve them. Any snacks that are brought to school must be approved by the teacher before being given to the students. If peanut or nut products are mentioned in the allergy disclosure, then the snacks cannot be distributed to the students. If the snacks do not meet the above nutritional guidelines, they will not be distributed.
- Homemade items will not be accepted.
- Note, that the guidelines **do** impact holiday celebrations such as Halloween, Valentine's Day etc...and must be followed.



Medications

Kanawha County Schools Administration of Medications policy allows students to take medications at school only if it is absolutely necessary in order for the students to attend school and learn. Please follow the regulations below when your child must take medications at school.

1. Send the written order from the physician. The order should include dosage instructions and the time the medication must be given. Written permission from the parent must also be included.
2. For medications that need to be given for longer than 21 days, an Administration of Medication form must be completed and signed by the physician and signed by the parent/guardian. This form may be obtained from the school.
3. The medication must be delivered to school in the original container. Prescription medication must be labeled clearly and accurately by the pharmacist or physician.
4. Over the Counter (nonprescription) medication must be delivered to school in the manufacturer's container and must be clearly labeled with the student's name.
5. All medications must be accompanied by an order from the physician except for the Over the Counter medications listed below. These medications must be accompanied by a note from the parent or guardian that gives permission to administer these medications and they must be delivered to the school in the original container. These medications will be administered according to the manufacturer's directions for up to three school days. After three days, an order from the physician will be required.
 - ◇ Ibuprofen medications such as Advil and Motrin
 - ◇ Acetaminophen medications such as Tylenol
 - ◇ Calamine lotion
 - ◇ Simple cough drops that contain only menthol or pectin.

This policy is in place for the safety and protection of your child. Thank you for your cooperation.



Students Sick At School

We will call you to pick up your child at school if:

- 1) Their temperature is 100 degrees or more
- 2) They have vomited
- 3) They have head lice
- 4) Their eyes are red, itching, and have drainage
- 5) They have a rash that may be contagious
- 6) They have an infected draining wound
- 7) Other emergencies that may come up

On your child's emergency card, please list names of persons who can pick up your child in a reasonable amount of time if we have to call you.

Dress Code

Kanawha County Schools has developed a County Wide Dress Code. Students will not dress or groom in a manner that disrupts the educational process or is detrimental to the health, safety or welfare of others. In general, clothing for boys and girls at Pinch should consist of normal school attire. The following guidelines are consistent with KCS's Policy and will be enforced along with the rest of the policy:

- No clothing or attire that promotes or refers to the use of drugs, alcohol, or tobacco.
- The length of all shorts, skirts and dresses is to be no shorter than mid-thigh.
- No crop tops, tank tops, spaghetti straps, or other tops exposing the midsection
 - No undergarments or pajamas shall be worn as outer garments
- Pants must be worn with the waistband at the waistline.
- No undergarments should be exposed.
- No hats, caps or other head coverings in the building.
 - **No “Flip Flops” or “Sliders” – this is a safety issue.**
 - Excess jewelry and makeup are distracting and are prohibited in school
 - “Heelies” or shoes with wheels are not allowed in school.
 - “Toe shoes” are not allowed in school- **this is a safety issue**

Parents will be asked to bring a change of clothing to school if student dress is not appropriate for a positive learning environment. If the parent is not available, the student will turn the t-shirt inside out to wear or change into clothing provided by the school. All students should practice good personal hygiene, including regular bathing, teeth brushing and clean clothing. Older students should use deodorant. Staff members will dress in a professional manner and set a positive model for students.

Personal Property

Possession of personal property items that are not needed for the instructional objectives of the school day are not permitted. The purpose of identifying specific items is to eliminate any items that disrupt classroom instruction or operation of the school, to eliminate the responsibility of school personnel for items that are expensive which could be lost or broken and to eliminate items that violate Board of Education Policy.

The following items are not permitted. Additional items may be identified by the individual classroom teachers:

- Toys (Especially collectible cards)
- Animals/Pets
- Electronic equipment (MP3, IPODs, Radios...)
- Regular games and electronic games
- Pagers and **Cell Phones**
- Medications without doctor and parent permission

Teachers have the authority to permit exceptions if certain items are part of a special/temporary classroom project. (Animals are specifically prohibited by Board of Education Policy, no exceptions)

Telephone Usage

Students are not permitted to use the school telephone except in emergencies. Nor are students called to the telephone, except in emergencies. Messages will be relayed from the office to students if they are of an emergency nature. The school office should not be expected to deliver messages that could have been handled before leaving the home.

Make early dismissal day arrangement plans with your child ahead of time. It is not possible to allow each child to phone home for instructions. Notes should be sent to classroom teachers to make them aware of any issues or schedule changes.

Please avoid calling the school between 11:00-1:00 as office personnel are usually involved with supervising the lunchroom.

Positive Behavior System

Our school has a Positive Behavior Program. Students are expected to follow the three core school rules:

1. Be safe
2. Be respectful
3. Be responsible

Each student has the ability to earn 45 behavior points each 9 weeks. Those students who meet the behavior requirement will be recognized by an end of the 9 weeks celebration.

Fundraising

No student is allowed to sell products door-to-door. Any student selling door-to-door may not participate in any prize program or any future fund raising events.

Money earned is allocated for supplies, instructional materials, student rewards/awards, staff/volunteer recognition programs, field trips, technology, playground, and school beautification projects

Visitors

Parents and guests are always welcome at Sharon Dawes Elementary. We do ask that you follow guidelines when visiting or volunteering:

- **Please enter and leave through the front doors.**
- **Upon entering, please go straight to the office to sign in and state why you are here.**

Legal/Custody Orders:

Legal papers are required to be on file at the school when custody issues prevent certain adults from having access to student records. Legal orders must be resubmitted when expired and also resubmitted at the beginning of every school year. Out of date orders will be discarded and will not be honored. Make sure your child's emergency card accurately reflects your legal order.

Birthdays/Celebrations

Invitations to student birthday parties may be passed out at school providing **all students in the classroom receive an invitation.**

Please do not send flowers, balloons, etc. to students at school. Again, this is for the feelings of all students in the classroom. Also, bus space and safety have limited items students can have on the buses.

Field Trips and Excursions

Students are to meet guidelines in order to attend field trips. Students not meeting guidelines may be excluded from the trip by the classroom teacher.

- Displays acceptable behavior as outlined in the discipline code for the school and county.
- Maintains acceptable work habits in his/her classroom
- Meets positive behavior program guidelines
- Exhibits self-control in and out of the classroom
- Attends school faithfully in accordance with Kanawha County attendance policy. No excessive absences/tardies.
- Permission slips and medical forms must be signed and returned prior to trips. Students will not be permitted to call home for permission

School based staff members will be the sole chaperones on field trips unless determined by the principal that parent assistance is needed.

Student Awareness

Students and parents must be aware of Policy J25 regarding Student Behavior including the sections dealing with weapons, drugs and sexual harassment. Please be aware of the consequences for violating these policies. Weapons, drugs, tobacco, alcohol and sexual harassment are not permitted on school property.

Permission Policy

- If your child is to go to a different location after school, or will be picked-up by someone other than a legal guardian, it is necessary to send a signed note by the parent. This note must be signed and approved by the principal or secretary. Bus drivers will not admit a student on the bus without this notice. These arrangements must be made prior to arriving at school. Students will not be permitted to call parents to make these arrangements. Students without a note will be required to follow their usual routine.



Curriculum Standards

Teachers at all grade levels will be implementing the Next Gen Common Core Standards. Adopted textbooks and other supplemental materials will be utilized to instruct students so that mastery of the content standards is achieved.

Safe School Plan

- **Fire Drills:** 10 drills are held per year. Students line-up outside a safe distance from the building. .
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Bus/Reporting Home:

- Students are to report home immediately after school. This will prevent anxious moments by parents and school personnel. Students are still under the protection of KCS once they exit the bus and prior to getting home. Students are subject to KCS Board Discipline Policies during this time. Note that flowers, glass and balloons are not permitted on buses.
- Inappropriate bus behavior could result in suspension from the bus.

Conferences With Teachers

We believe that Parent-Teacher Conferences are most important for the welfare of each child and for the promotion of good understanding between the home and the school. Please understand that teachers arrive early, to prepare for the school day. Also, it is important that teachers spend all the time they can with the students. An appointment provides time for preparation and the privacy desirable for a satisfactory conference. Conferences, other than regularly scheduled ones, may be arranged by request of teacher or parent when a need arises. Please call the school to arrange a conference.

Reading Curriculum/Assessments

National Reading Panel – Five Elements of Reading

Sharon Dawes Elementary staff will implement the skills children need to read well as outlined by research . The reading skills being focused on are as follows:

- ✓ Phonemic Awareness
- ✓ Phonics Instruction
- ✓ Fluency Instruction
- ✓ Vocabulary Development
- ✓ Text Comprehension

Journeys is our new adopted text and it allows for differentiated instruction for readers at all levels.

Phonemic Awareness:

Teachers in grades K-1 will be working with students to improve their phonemic awareness. Phonemic awareness is the ability to hear and manipulate the sounds in spoken words and the understanding that spoken words and syllables are made up of sequences of speech sounds. In other words, it is the awareness that sounds (phonemes) make up spoken words. Students must be taught this essential pre-reading skill.

DIBELS:

The Dynamic Indicators of Basic Early Literacy Skills (DIBELS) are a set of standardized, individually administered measures of early literacy development. They are designed to be short (one minute) fluency measures used to regularly monitor the development of pre-reading and early reading skills. Subtests administered to students in grades K-3 include the following: Letter Naming Fluency, Nonsense Word Fluency, Phoneme Segmentation Fluency, Oral Reading Fluency and Retell Fluency. DIBELS testing results will be sent home to parents following each benchmark test.

Guided Reading:

Sharon Dawes Elementary School teachers will be implementing Guided Reading across all grade levels. Guided reading is an instructional approach that involves a teacher working with a small group of students who demonstrate similar reading behaviors and can all read similar levels of texts. The text is easy enough for students to read with the teacher's skillful support. The text offers challenges and opportunities for problem solving, but is easy enough for students to read with some fluency. Teachers will choose selections that help students expand their strategies. Guided reading is important to students because it gives them the chance to apply strategies they already know to new text. Teachers provide support, but the goal is independent reading. The ultimate goal is for students to be able to read a variety of texts with ease and deep understanding.

Morning and Dismissal

Procedures

- Our doors open at **8:00AM** for your child to come into the building. Please do not drop them off earlier; we do not have staff here to supervise. Cars and buses will pull up and drop students off. There will be staff outside daily to greet.
- **There are two separate lanes. A bus lane and a car lane. The car lane will be utilized as a drop off area. You will drive through, stop, drop your children off, and continue to exit. IF you need to park and come inside, you will need to park by the fence area at the end of the parking lot.**
- School lets out at 3:00. Please wait outside for your child. They will be dropped off to you through the main door. Bus riders will be put on their bus as they arrive.

Math Curriculum &

Assessments

Everyday Mathematics is our adopted curriculum. It was developed by the University of Chicago School of Mathematics Project. It is currently being used in over 185,000 classrooms and 3,000,000 students. Everyday Mathematics is distinguished by its focus on real-life problem solving, balance between whole-class and self-directed learning, emphasis on communication, facilitation of school family cooperation and appropriate technology use.

Standards for Mathematical Practice:

- Make sense of problems and persevere in solving them
- Reason abstractly and quantitatively
- Construct viable arguments and critique the reasoning of others
- Model with Mathematics; Use appropriate tools strategically
- Attend to precision; Look for and make use of structure
- Look for and express regularity in repeated reasoning.

State Standardized Assessments

Smarter Balanced: The Smarter Balanced Assessment will be given to third through fifth graders this spring.

Parent Teacher Organization

The Sharon Dawes Elementary PTO meets 3-4 times per year. The PTO is made up of parents and teachers and is governed by an executive committee.

Fundraising money will be used to support the following PTO initiatives:

- School beautification projects
- Playground/Physical Activity Events
- 21st Century Technology Integration
- Teacher Appreciation Week
- Create awareness of instructional programs
- Involve parents more closely in educational affairs and operations.

Local School Improvement Council

The Sharon Dawes Elementary LSIC meets 4 times per year. The LSIC is made up of parents, educational personnel, community members and business owners. The LSIC is an elected council.

The LSIC does the following:

- Encourage the involvement of parents/guardians in their child's education process and in the school
- Encourage businesses to provide time for their employees who are parents/guardians to meet with teachers concerning their child's education.
- Encourage advice and suggestions from the business community
- Encourage school volunteer programs and mentorship programs
- Foster utilization of the school facilities and grounds for public community activities.

No Requests for Teachers

We do not accept requests for teachers. Students will be grouped according to academic, social and behavioral needs. We will be looking closely at educational data to determine balanced student groupings in each classroom.

Data such as standardized test, DIBELS, Reading/Math Benchmark tests, and formative assessments will be analyzed when making grouping decisions.

Creating a balanced educational setting for **ALL students** is essential to the overall success of our school and we are glad that you can understand the need for this policy.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER DISCRIMINATION PROHIBITED

NOTICE OF NONDISCRIMINATION

Applicants for admission and employment, students, parents, employees, and sources of referral of applicants for admission and employment are hereby notified that the Kanawha County School District does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability in admission or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning the Kanawha County School District's compliance with the regulations implementing Title IX or Section 504 is directed to contact: Title IX: Title IX Coordinator, Kanawha County Board of Education, 200 Elizabeth Street, Charleston, WV 25311-2119, phone 348-1379; Section 504: Section 504 Coordinator, Kanawha County Board of Education, 200 Elizabeth Street, Charleston, WV 25311-2119, phone 348-1366. These persons have been designated by the Kanawha County School District to coordinate the efforts to comply with the regulations implementing Title IX and Section 504.

IF PRINT MATERIALS ARE NEEDED IN AN ALTERNATIVE FORMAT DUE TO A DISABILITY OR LITERACY ISSUE, PLEASE CONTACT THE PRINCIPAL TO MAKE THOSE ARRANGEMENTS.

Multicultural Education Plan

Vision:

As our students endeavor to meet the demands of the 21st century, our school must ensure that students are prepared to live in a diverse society and succeed in a global economy. Multicultural education will equip our students with both the knowledge and skill sets needed to cooperatively engage with people from other cultures, races, religions and ethnicities in the 21st century.

How Children will Learn:

All teachers at Sharon Dawes Elementary will integrate multicultural education into their lessons via literature, writing, videos, field trips, virtual field trips and guest speakers. Children will be asked to identify similarities and differences of cultures, races, religions and ethnicities. Lessons will be on-going throughout the school year and supported by the art, music and physical education teachers.

What are the Benefits?

Children will gain the skills of respect, cooperation and communication. They will also gain the knowledge of diversity among cultures, races, religions and ethnicities. With this knowledge and these skills, our students will be better prepared to compete in a global economy/society in the 21st century.

Character Education Plan

Vision:

The Good Character Pillars of responsibility, respect, citizenship, caring, justice, fairness, trustworthiness, perseverance and optimism are always expected, modeled, taught and celebrated as an integral part of the curriculum. Working in partnership with families and the community, these practices will result in improved student achievement, a safe and orderly environment, and the development of young citizens who are contributing members of society.

What are the Benefits?

Character education has proven to be a positive force in children's lives. It reasserts the responsibility of schools, parents, and the community members to be as concerned with the development of character as we are with the education of intellect. Character Education at Sharon Dawes Elementary will focus on the core ethical values which form the foundation for success.

How Children will Learn:

The counselor will teach character education during weekly lessons and those lessons will be reinforced by the classroom teacher. Monthly themes will dictate which of the "Pillars of Good Character" will be taught

Parent/Educator Resource Center (PERC)

The mission of the PERC is to provide families, educators and the community with information, training, and support to work in partnership for each child's educational success. PERC offers information regarding all aspects of education and can refer families to social and literacy resources as well.

Contact: Parent/Educator Resource Center
304-348-7715
perc@kcs.kana.k12.wv.us

Title I Parents Right to Know

Federal law allows parents to ask about the professional qualifications of their child's classroom teachers, and requires school systems to provide the information in a timely manner if they request it. Specifically, parents have the right to ask for information regarding teacher certification, college major and advance degrees. Parents also have the right to request similar information about aides or paraprofessional personnel who provide services to their child. Parents who desire this information may contact the Department of Human Resources, Kanawha County Schools 348-7721.

Fighting

Fighting will not be tolerated at Sharon Dawes Elementary. Fighting will result in suspension of **all** parties involved.

Sharon Dawes Elementary School Calendar

(Note: Calendar dates are subject to change as the year progresses)

August

- 10 First Day for Students
- 13 Open House: Meet-N-Greet

September

- 7 Labor Day: No School
- 11 Early Dismissal

October

- 9 Early Dismissal
- 12 No School for students & Parent/Teacher Conferences
- 30 Halloween Party/Parade 1:30

November

- 11 Veteran's Day: No School
- 13 Early Dismissal
- 23-27 Thanksgiving Break

December

- 18 Early Dismissal
- 22-1 Holiday Break-Students return January 4

January

- 4 Return to school
- 15 Early Dismissal
- 18 Martin Luther King, Jr. Holiday: No school

February

- 12 Early Dismissal/Valentine's Day Party 12:15
- 15 CE Day: No Students

March

- 7 Early Dismissal
- 25 OSE Day
- 28-1 Spring Break

April

- 4 Return to school
- 15 Early Dismissal

May

- 10 Primary Election: No School
- 24 Last Day for Students

Sharon Dawes Elementary School
Student and Parent Handbook
Acknowledgement Page

Student Section:

I, _____, have read and/or have had read to me the Sharon Dawes Elementary Parent/Student Handbook and understand the policies and regulations of Sharon Dawes Elementary School.

_____ Student Signature

_____ Date

Parent/Guardian Section:

I, _____, have read the Sharon Dawes Elementary Parent/Student Handbook and understand the policies and regulations of Sharon Dawes Elementary School. I have also discussed these policies and regulations with my child.

_____ Parent /Guardian Signature

_____ Date

****Please return this to school with your child****